



**CITY OF BLOOMINGTON**  
**parks and recreation**

**A-1**

**04/22/08**

Board of Park Commissioners  
Regular Meeting  
Minutes

Tuesday, March 25, 2008  
4:00 – 5:30 p.m.

Parks & Recreation Conference Room  
401 N. Morton St.

**CALL TO ORDER**

The meeting was called to order by Mr. Carter at 4:05 p.m.

**Board Present:** John Carter, Les Coyne, Joe Hoffmann, Jane St. John

**Staff Present:** Mick Renneisen, Judy Seigle, Daren Eads, Kristy LeVert, Michael Simmons, Kim Ecenbarger, Julie Ramey, Sarah Nix, Becky Barrick, Leslie Brinson, Cheryll Elmore, Dave Williams, Bradley Drake

**Intern:** David Johnson

**A. CONSENT CALENDAR**

- A-1. Approval of Minutes of February 26, 2008 Meeting
- A-2. Approval of Claims Submitted February – March 24, 2008
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Coyne made a motion to approve the Consent Calendar as presented. Ms. St. John seconded the motion. Motion unanimously carried.

**B. PUBLIC HEARINGS/APPEARANCES**

**B-1. Public Comment Period**

Mr. Carter and Mr. Coyne welcomed Jane St. John as a new member to the Board.

Ms. St. John stated that she is very excited to be here. She has lived in Bloomington for 20 years and lives a few blocks from Bryan Park. She and her family are avid parks users in addition to being concert sponsors for several years.

**B-2. Bravo Award – Lucille Bertuccio**

Mr. Simmons addressed the Board and stated that Lucille Bertuccio is being recognized as the March Bravo Award winner. Ms. Bertuccio was unable to attend this evening's meeting as she is volunteering her time elsewhere! She is being recognized for her many hours of service to the Grow Organic Series (GOES). Ms. Bertuccio has lived in Bloomington for 20 years having received her Masters degree from Indiana University. She is also the director of the Center for Sustainable Living. She continues to seek ways to share her knowledge of ecological values and methods in keeping with the goals of the Center for Sustainable Living. The GOES program is a 13 week program that teaches organic gardening to community members. Upon completion of the program, participants become certified as Grow Organic educators. Ms. Bertuccio is a co-founder of the GOES program. In addition to GOES programs, she also teaches other classes through the Peoples University program.

### B-3. Staff Introductions – David Johnson – BHHS Intern

Mr. Johnson introduced himself to the Board stating that he is interning with the department through Bloomington High School South. This is an exploratory program that offers seniors an opportunity to explore future career paths. He has lived in Bloomington for 16 years and has been a lifelong user of the park system. He will be working at the IU Outdoor Pool as a lifeguard during the summer and hopes to begin college in the fall.

### B-4. Staff Milestones – Michael Simmons – 10 years

Mr. Eads addressed the Board and recognized Mr. Simmons for his ten years of service to the department. Mr. Eads defined Peoples University as Michael Simmons. He has been responsible for its tremendous growth during the past few years. Mr. Simmons is very creative and the staff frequently seeks his assistance in naming new programs and looking for just the right words to say! He has a strong desire to succeed at whatever task he takes on!

Mr. Simmons addressed the Board and stated that working here has been a long and fun trip and he looks forward to many more years! He really enjoys going to work in the morning. He appreciates the creative people in the department and the community.

## **C. OTHER BUSINESS**

### C-1. Review/Approval of Partnership Agreement with Indiana University School of HPER/Recreation Parks and Tourism Studies Department

Mr. Renneisen addressed the Board seeking approval of the partnership agreement with the Indiana University School of HPER/Recreation Parks and Tourism Studies Department. He stated that for many years the Parks and Recreation Department has informally cooperated to provide a variety of services to the School of HPER faculty, staff, and students. In return the School of HPER has provided opportunities for the Parks and Recreation Department's staff that has resulted in many benefits to the community. This partnership agreement will solidify the arrangement between the two agencies. He introduced Dean Robert Goodman from the School of HPER. He also offered his thanks to Lynn Jamieson, former Chair of the Department of Recreation Parks and Tourism Studies.

Dean Goodman addressed the Board and stated that he was pleased to be able to attend the NRPA Conference in the fall where the Bloomington Parks and Recreation Department was honored as a model in the nation by being awarded the Gold Medal for excellence. He is very pleased to have this relationship with the city. He looks forward to continuing this collaboration that works so well for both the University and the community.

Mr. Coyne made a motion to approve the partnership agreement with the School of HPER/Recreation Parks and Tourism Studies Department. Ms. St. John seconded the motion. Motion unanimously carried.

### C-2. Review/Approval of Agreement with Monroe County Civic Theater

Ms. LeVert addressed the Board seeking approval of the partnership agreement with Monroe County Civic Theater. For 16 years the department has partnered with Monroe County Civic Theater to provide the Bloomington community with free performances of Shakespeare in Third Street Park. For the 2008 season MCCT plans to produce *The Tempest* in June and *Two Gentlemen of Verona* in September. MCCT is responsible for the production of the plays, while Bloomington Parks and Recreation provides assistance in the form of sound and lighting equipment and technicians, promotions, and the Third Street Park stage. There are no changes to the 2008 agreement.

Mr. Coyne made a motion to approve the partnership agreement with Monroe County Civic Theater. Mr. Hoffmann seconded the motion. Motion unanimously carried.

### C-3. Review/Approval of Agreement with the YMCA to Offer Aquatic Fitness Classes at Bryan and Mills Pool

Mr. Renneisen addressed the Board seeking approval of the partnership agreement with YMCA. He stated that this

new agreement will allow the department to offer aquatic fitness classes by taking advantage of the fitness instructors and cross-marketing offered by the YMCA and using the department's outdoor facility at Bryan Park pool. This pool is an ideal depth to run this type of class. Revenues generated from these classes will be divided equally.

Mr. Coyne made a motion to approve the partnership agreement with YMCA. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-4. Review/Approval of Agreement with MCUM to use Mills Pool

Mr. Renneisen addressed the Board seeking approval of the partnership agreement with MCUM for the use of Mills Pool. He stated that MCUM has taken advantage of their close proximity to Mills Pool for several years. They have access to the pool before normal operating hours. Because of the long history of providing this opportunity to the childcare program and in consideration of their financial situation, staff recommends continuing this practice. The cost for use of Mills Pool by MCUM will be the cost of admissions plus the cost of one guard and one supervisor. This provides for a much more affordable program for MCUM than charging them for a one hour rental.

Mr. Coyne made a motion to approve the partnership agreement with MCUM. Mr. Hoffmann seconded the motion. Motion unanimously carried.

#### C-5. Review/Approval of Appointments to Bloomington Adult Community Center Advisory Council

Mr. Eads addressed the Board seeking approval of the appointments to the BACC Advisory Council. He stated that the council is comprised of nine appointed participants, two non-voting ex-officio members and two parks and recreation staff members. The council members are appointed to two year terms. Staff recommends the appointment of Sam Hamilton, Dorothy Simmons and Lucille Bertuccio. Their terms will be effective April 2008 – December 2009.

Mr. Coyne made a motion to approve the appointments to the Bloomington Adult Community Center Advisory Council. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-6. Review/Approval of Appointments to Banneker Community Center Advisory Council

Ms. Brinson addressed the Board seeking approval of the appointments to the Banneker Community Center Advisory Council. The council is comprised of seven members, and one ex-officio parks and recreation staff member. Members are appointed to a two year term. Staff recommends the appointment of Curtis Hurley, Yunika Jackson and Chip Frederick to the BBCC Advisory Council to serve from January 2008 – January 2010. She added that Curtis Hurley is a new member to the BBCC Advisory Council and joins the group as the minister of the Fairview United Methodist Church. The others are reappointments to the council.

Mr. Coyne made a motion to approve the appointments to the Banneker Community Center Advisory Council. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-7. Review of 2007 Banneker Advisory Council Annual Report

Yunika Jackson, president of the BBCC Advisory Council, addressed the Board and provided them with an update on the 2007 activities of the BBCC Advisory Council. She stated that the council sees their role as that of a sounding board to the staff; making suggestions and offering ideas. They would like to increase their activity in 2008 by rotating attendance at Board meetings. They have also increased their attendance in department activities such as the Historical Marker dedication, the Bike Rodeo, and Arbor Day celebration. The council feels the upkeep of the center is beneficial to both the community at-large and the participants.

#### C-8. Review/Approval of Partnership Agreement with Plant a Row for the Hungry

Mr. Drake addressed the Board seeking approval of the partnership agreement with Plant a Row for the Hungry. He stated that the department partners with the following agencies for this partnership: Worm's Way, Hilltop Garden and Nature Center, Bloomingfoods Market and Deli, Mother Hubbard's Cupboard and Hoosier Hills Food Bank. The

agreement has been in existence since 2002 and over 53,000 pounds of fresh produce have been donated to the Hoosier Hills Food Bank (HHFB) and Mother Hubbard's Cupboard (MHC) through the program. In 2007 alone, over 21,000 pounds were donated, up from about 8,500 pounds in 2006. A couple of changes have been made to the 2008 agreement: 1. Hilltop Garden and Nature Center is returning this year after a one year absence to allow for a reorganization. 2. The department will provide space at the Crestmont Gardens for MHC to offer gardening education opportunities to their patrons while producing food for the campaign. MCH will also work with staff at the Banneker Community Center to offer a Youth Gardening Program for children participating in after school and summer programs at the center.

Mr. Coyne made a motion to approve the partnership agreement with Plant a Row for the Hungry. Ms. St. John seconded the motion. Motion unanimously carried.

#### C-9. Review/Approval of Partnership Agreement with Downtown Bloomington, Inc. for 4<sup>th</sup> of July Parade

Ms. Nix addressed the Board seeking approval of the partnership agreement with Downtown Bloomington Inc. (DBI) for the 4<sup>th</sup> of July Parade. She stated that this is the second year that the department will partner with DBI to produce the 4<sup>th</sup> of July Parade. Staff considers the 2007 parade a successful event and are excited to continue with this event. About 80 parade entries were received last year. A few adjustments to the 2008 parade have been made based on evaluations from the 2007 event. 1. The parade applications are due June 16; 12 days later than last year. 2. The parade pick-up will be June 26<sup>th</sup>; one week earlier than last year. One change to the partnership agreement provides for the equal distribution of net revenues received from the parade.

Mr. Coyne made a motion to approve the partnership agreement with Downtown Bloomington Inc. Ms. St. John seconded the motion. Motion unanimously carried.

### **D. REPORTS**

#### D-1. Operations Division – No Report

#### D-2. Sports Division – No Report

#### D-3. Recreation Division – Community Events Update

Ms. Barrick addressed the Board and provided them with an update for 2008. Programs and events that fall under the umbrella of Community Events include: Farmers' Market, Concerts, Parade, Leadership Challenge, A Fair of the Arts, Community Gardens, and Movies. **Seusspicious Behavior** was held on March 1<sup>st</sup> at the Monroe County Library and had over 500 participants. The 10<sup>th</sup> annual **Egg Scramble** will be on Friday, March 28 at Bryan Park. At this event 350 participants 18 and over will seek over 5,000 purple eggs in the dark in less than one minute! Prizes donated from sponsors total \$6,370. The **Community Gardening** program opens April 1 and is nearly full already! The 2<sup>nd</sup> annual **Hoosier Hustle** will be on April 26. There are currently nine teams signed up and room for 24 more teams! **The Performing Arts Series:** Peoples Park May 6 – September 30 (Tuesdays) from 11:30 – 1:00 p.m. Third Street Park June 6 – August 1 (Fridays) 6:30 – 8:30 p.m. Monroe County Civic Theatre June 6, 7, 13 and 14 *The Tempest*; September 12, 13, 19 and 20 *Two Gentlemen from Verona*. Evening with the Stars @ Bryan Park August 22 – September 26 (Fridays) 9:00 and July 13 – August 31 (Sundays) 7:00 – 9:30 p.m. Special Events include the Strawberry Shortcake Festival on the Courthouse Lawn – May 15 11:30 a.m. – 1:00 p.m. Blues in the Bryan Park – June 15 4:00 – 7:30 p.m. 4<sup>th</sup> of July Concert on the Courthouse Lawn July 4 11:30 a.m. – 1:00 p.m. The **Farmers' Market** runs Saturdays April – September 8:00 a.m. – 1:00 p.m. and 9:00 a.m. – 1:00 p.m. in October and November. The **Tuesday Market** runs June – September 4:00 – 7:00 p.m. and is in a new location at the Westside Bloomingfoods. The **Holiday Market** will be on November 24 from 10:00 a.m. – 3:00 p.m. **A Fair of the Arts** will again be on the second Saturdays of summer: May 10, June 14, July 12, August 9, and September 13 from 8:00 a.m. – 1:00 p.m. and on October 11 from 9:00 a.m. – 1:00 p.m. **Touch a Truck** will be on June 4 from 10:00 a.m. – 2:00 p.m. The **4<sup>th</sup> of July Parade** will begin at 9:00 with the Community Band and the parade begins at 10:00 followed by the awards ceremony at 11:30. New this year is **Junk in the Trunk** on August 16 from 8:00 a.m. – noon at Twin Lakes. **Drool in the Pool** returns on September 4 – 5 at Bryan Park Pool from 5:00 – 8:00 p.m. A new fall event is being planned for the weekend of October 17-19. Look for further details as staff are still planning this event. The **Candy Cane Hunt** will be on December 6 from 1:30 – 3:00 p.m. at 3<sup>rd</sup> Street

Park. **Leadership Challenge** sets people up with problems they can't solve on their own. As they communicate with teammates, they build confidence and camaraderie. This program is fine-tuned to the needs of the groups.

#### D-4. Administration Division – 2007 Strategic Action Plan Update

Ms. Elmore addressed the Board and provided them with an update to the 2007 Strategic Action Plan. She stated that this plan is based on the 2003-2007 Comprehensive Plan. Staff is pleased to report that as of the end of December 2007, staff has completed 87 of 95 (92%) tasks identified for 2007. Highlights for 2007:

- Gold Medal application was submitted. Awarded finalist status in April 2007.
- The Gold Medal video was updated and submitted.
- **Won the Gold Medal Award in September 2007.**
- The 5-year Capital Improvement plan was updated in 2007 for the upcoming years 2008 to 2012.
- Annual all-staff retreat was held in December.
- 10 different surveys of service users were conducted in 2007.
- Registration modules have been reviewed to capture considerable demographics.
- Admin staff attended a training session on use of registration (Rec-Trac) software.
- The third and final program guide for 2007 has been distributed, with approximately 100 names added to the distribution list.
- Staff wear name tags department wide when working the front line.
- Traveling "Cow" is distributed electronically monthly.
- New website and physical park addresses were completed for GPS and Map Quest.
- Held successful Hook-A-Kid on Golf program for 40 youth in June. Hosted the Traditions Golf Challenge in August 2007 to 15 teams from across the United States.
- Pricing Pyramid staff retreat held in September 2007.
- Funding options have been discussed with the Mayor and City Council. First budget hearings were held the week of July 23 – 27. Substantial capital funds were approved for the 2008 budget.
- Broadview Park dedication ceremony took place in May 2007.
- GRASP inventory of existing parks and their service areas completed through the 2008-2012 Comprehensive Plan process.
- Twin Lakes Lodge will last past 2008.
- 1<sup>st</sup> phase of B-Line Trail complete, waiting on final approval from INDOT.
- New sprinkler system installed at the Banneker Center.
- Guidelines for Adopt-a-Trail program along the B-Line were submitted to the Office of the Mayor in September 2007.
- PROMT re-evaluated and changes made for 2007.
- Appropriate capital projects have been identified that the Parks Foundation can provide fundraising assistance.
- Employee Services assisted in reviewing staffing levels and organizational structure of Recreation Division in 2007.
- Developed Special Events that complimented Farmers' Market.
- Continued partnership with the Buskirk-Chumley Theater and Indiana University for the Golden Age of Hollywood series.
- Held Leonard Springs Nature Days between April 17<sup>th</sup> and April 25<sup>th</sup>. Over 290 MCCSC elementary school children attended.

#### ADJOURNMENT

Meeting adjourned at 5:15 p.m.

Respectfully Submitted,

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Judy Seigle, Secretary Board of Park Commissioners